

HAMILTON GIRLS' HIGH SCHOOL

"A wise woman shapes her own destiny"



Board of Trustees Meeting Agenda

21 May 2020 at 5.30 pm (held electronically during Level 2 Covid-19)

No presentations scheduled

	Item	Led By	Meeting Action
Karakia Timatanga (led by Matua Taki)			
1	Meeting Opening - 15 minutes allocated		
1.1	Present	Chair	
1.2	Apologies:	Chair	
1.3	Welcome to visitors	Chair	
1.4	Declaration of interest	Interest Register	Governance
2	Administration - 30 minutes allocated		
2.1	Confirmation of minutes	Chair	23-Apr-20
2.2	Follow up of action list from minutes	Chair	Action list reviewed
2.3	Correspondence	Chair	In & out
3	Roles and Responsibilities - 25 minutes allocated		
3.1	Board and Committee Casual Vacancies - Co-option	Board discussion	Supporting governance
3.2	Senior Leadership Team and Structure	Principal	Supporting governance
4	Monitoring - 60 minutes allocated		
4.1	Financial Reports - April Education Services Ltd	Principal	Operational/Governance
4.2	Property Committee Update/Report	Property Chair	Property Chair Presents
4.3	SSEP Report	Principal	Governance
4.4	Principal's Report (not received)	Principal	Principal Presents
4.5	Health & Safety Matters	Principal	Board discussion
4.6	Student Representative Report	Student Rep (E Shute)	Board discussion
4.7	Staff Representative Report	Staff Rep (K Cato)	Board discussion
4.8	Well Being Survey Update	Trustee Pilcher	Board discussion
4.9	Policy & Procedure Update	Trustee Nicklin	Board discussion
5	General Business - 15 minutes allocated		
5.1	NZSTA Voting for President and Trustees	Trustee Pilcher	Board discussion
5.2	Corona Virus - Preparedness/Update	Chair/Trustee Nicklin/Principal	Board discussion
6	Strategic Decision - 20 minutes allocated		
	Strategic decision made if required		
6.1	Board Committees	Chair	Board discussion
6.2	HGHS Strategic Plan 2019-2022	Principal	Board discussion
6.3	Board only time	Chair	Board discussion
7	Strategic discussion - In Committee - 15 minutes allocated		

8	Any Agenda Items Identified for Next Meeting - 20 minutes allocated		
8.1	Property - New development progress	Chair	Board discussion
8.2	Monitor Budget - Mid Year Review	Chair	Board discussion
9	Meeting closure		
9.1	Time Closed		
9.2	Any Apologies Submitted for next meeting		
Karakia Whakamutunga (led by Matua Taki)			
USEFUL LINKS:		FISH	TIME TRACKER
Next meeting: 18 June 2020			